



Wastewater Treatment Utility

500 South River Road

West Lafayette, Indiana 47906-4377

Phone: 765.775.5145

Fax: 765.775.5149

TO: Board of Public Works and Safety
FROM: David Henderson, Utility Director
RE: Salary Increase – Certification from IDEM
DATE: November 1, 2010

I would like to request the 2010 salary for David McKinley be adjusted to reflect and additional \$1,000.00 increase allowed for Operator Class III Certification from the Indiana Department of Environmental Management.

David's salary should be adjusted to reflect an additional \$38.46 bi-weekly, and should be retroactive to October 7, 2010. I have attached a copy of the Certificate. This falls within the parameters set forth in the WWTU Salary Ordinance.

Thank you,

A handwritten signature in black ink, appearing to read "D.H.", is written over a horizontal line.

David Henderson

CC: Nicole Stocks, Clerk Treasurer Office

Diane Foster, HR

File